

## MINUTES OF LOLWORTH PARISH MEETING

**held in Robinson Hall, Lolworth  
on Wednesday 25<sup>th</sup> April 2018, at 8.00 pm.**

Chairman: J. Short

Clerk: J.E.F. Houlton

Also present: District Councillor Bunty Waters, District Councillor Roger Hall; County Councillor Lynda Harford.

Geoff Dodgson, Reader, Papworth Team Ministry

12 parishioners

**1. Apologies** Alex and Dame Veronica Sutherland, Jenny Wakefield, Carol Churcher, Steph Chamberlain, Paul & Diana Jones, Luanne Hill, Debbie Lowther, Liesa Clarke

**2. Welcome to Newcomers** - None

**3. Election of Chairman and Vice Chairman**

Chairman; John Short

Vice Chairman; Steph Chamberlain

Proposed by John Houlton

Seconded by Malcolm Cunnington

Unanimously elected

**4. Minutes of the previous Meeting held on 23<sup>rd</sup> November 2017 & March 12<sup>th</sup> 2018**

Adoption of the minutes of the meeting held on 23<sup>rd</sup> November 2017 & March 12<sup>th</sup> 2018 was proposed by John Houlton, seconded by Ed Coe and unanimously agreed. Accordingly, they were signed as a true record.

**5. Matters arising**

a) Damage to the verge on the small green. Despite Robert Pearson providing three concrete blocks together with some top soil to repair the existing damage the problem remains and the blocks have been removed. The Clerk has reported the matter to the County Council Highways Dept and is awaiting a response.

Cllr Harford offered to contact James Broder to ask him to visit Lolworth to assess various highway issues including Robins Lane and the Green.

- b) Grass Cutting. The Chairman has purchased the necessary safety equipment for strimming. Darren Chamberlain has kindly donated a strimmer and an informal rota of John Short, Darren Chamberlain, Chris Lane, Paul Silvester and Jim Allen will undertake the strimming. The Chairman is to arrange hedge trimming.
- c) SCDC Environmental Services. The Clerk received receipt of his complaint on 7/12/17 advising it had been forwarded to their Head of Service to instigate an investigation with a reassurance of a response within 10 working days. Nothing further has been heard. Cllr. Bunty Waters will follow this up.
- d) Street lamp. Balfour Beatty have indicated the approximate figure to install a new standard PFI column and lantern is £1500 plus VAT. They have offered to provide an official no obligation quote. There was no desire to investigate this further.

## 6. Correspondence

### **A 14 Cambridgeshire to Huntingdonshire Improvement Scheme;**

Bob Pettipher provided a written report.

*At present we still have utility work to complete parallel to the A14 and this is the work being undertaken at present.*

*In May/June we will begin to commence work on the new bridge on both sides of the A14.*

*In tandem with this we will also begin filling the land on the north side for the construction of the new LAR. There will also be work on the south side where we will begin to fill the area where we will construct a new access track from Lolworth down towards the redundant service station area.*

*Work to create what will be the pier for the new bridge on the south side is likely to begin in 3 to 4 months. This location of this structure will mean that the present junction on and off the A14 will no longer be accessible so we will be constructing a temporary slip road to the west of the present junction for both access onto and off the A14.*

*Residents should not expect to use the new bridge until 2019. We are on schedule to hit the opening date in 2020.*

### **Cambridge Community Foundation Ref. A470954**

Lolworth Parish Meeting has been offered a grant from the **A14 Community Fund** of £10,000. The grant is to re-surface Church Lane to encourage walkers to use it for recreational purposes and reduce the hazard for those in wheelchairs and mobility scooters. The work will hopefully commence the last week of May/first week of June. The Clerk was thanked for obtaining this grant.

## **GDPR**

The meeting formally adopted "Lolworth Parish Meeting's Social Media and Electronic Communication Policy". The Clerk will contact all those on the village email list to invite them to opt in to the policy.

## 7. Tree Officer's report

Carol Churcher provided a written report.

*The dead apple tree in the village orchard has been replaced. Most are doing very well (just one looks a bit stunted). Mark Churcher pruned the two larger apple trees on the green. He also pruned the orchard trees and knocked loose tree guard posts back in. I will do some weed killing once the primroses have finished flowering. I have not yet sourced a replacement blossom tree for the green as one has died. I will look for one this coming winter.*

## 8. Planning Applications

**S/4221/17/LD** Glebe House Permitted development Conversion of garage to a two bedroom house. Refused

**S/0723/18/FL** Glebe House To convert the existing double garage to an annexe. Awaiting a decision

**S/0975/18/FL** Elmwood, Cuckoo Lane First floor extension, rear ground floor extension (utility) and repositioning of gym bi-fold doors. Awaiting a decision

**S/0606/18/FL** Proposed erection of 3 bedroom dwelling with detached double garage including demolition and removal of agricultural shed (S/1990/17/PA was approved). Considered at the extraordinary meeting held on 12/03/2018 when concern was expressed about it being outside the Village Development Framework and may set a precedent for future applications. Awaiting a decision

## 9. Town Acre Charity

Sue Houlton reported there had been a meeting of allotment holders on March 20<sup>th</sup> 2018. The site of a new allotment had been identified, brambles will be cleared from a redundant site, and the compost bins will be refurbished. Funds currently stand at £430. No rent increase is planned and expenditure on assets is expected to be minimal.

## 10. Financial Report

The Financial Report was presented by the Chairman - see attached.

### *Income*

- *Unchanged except for two years of SCDC grass cutting contributions because 2016/17 contribution not received until April 2017*
- *Precept £2,750 unchanged from 2016/2017.*

### *Expenditure*

- *Insurance substantially up from £293 because of revaluation of assets.*
- *Playground equipment inspection is new and will be a recurring annual item.*

- *Playground equipment repairs is a new and hopefully a non- annual item. Note that the cost ( £1006 ) is significantly higher than quoted at the last Parish Meeting ( £350 ) owing to the Chairman's mistake.*
- *J Houlton GDPR payment was for templates.*
- *Grass cutting and hedge trimming. This year £1324 compared to £940 for previous year but John Houlton kindly did the remaining cuts for the previous year and charged only petrol expenses of £75. For 2017/2018 we budgeted for 17 cuts but only had 13 so saved £276.*
- *Electricity charges – no invoice received before the year end but now received and cost is £316.*
- *Planings for footpath. The 2018/19 budget allowed £400 for planings but it is nigh impossible to acquire any as they are all being taken for the A14 upgrade.*

Adoption of the report was proposed by Gill Coe, seconded by Malcolm Cunnington and approved unanimously. The meeting then approved the

- i) Annual Governance statement 2017/18 for Lolworth Parish Meeting
  - ii) Accounting Statements 2017/18 for Lolworth Parish Meeting,
- proposed by Ed Coe, seconded by Becky Palmer and approved unanimously

Thanks were expressed to Michael Fisher for once again carrying out the audit with no charge.

#### **11. District Councillors' report**

This had been pre-circulated. Cllrs Bunty Waters and Roger Hall were warmly thanked by the Chairman for their past assistance. Due to the Local Boundary Review they will no longer represent Lolworth but we hope to still see them. The Clerk added his personal thanks for their unfailing help.

#### **12. County Councillor's report**

This too had been pre-circulated. There were no questions. Cllr Harford thanked the Clerk for circulating her reports, thereby reducing her GDPR obligation.

#### **13. Any other Business**

- a. Village Show Sat Sept 8<sup>th</sup>. Details of the classes will be circulated next week.

#### **15. Date of the next meeting**

Thursday November 15<sup>th</sup> 2018 at 8.00 pm

There being no other business, the meeting closed at 8.55 pm

Signed

Date